



## **Professional Development Policy**

### **Purpose**

The purpose of this policy is to set out the criteria for acceptable professional development (PD) for members of CCPA Inc who wish to renew their membership.

### **Policy Statement**

PD is essential for the on-going development of a counsellor/psychotherapist/psychologist. This policy states the principles of PD for continuing membership of CCPA Inc.

### **Scope**

This policy seeks to ensure that CCPA members are able to continue to provide current, accurate and evidence-based information about cancer and its treatments to their clients.

### **Principles**

1. All members must comply with the PD requirements of their relevant professional association and provide documentary evidence of this.
2. In addition, CCPA members are required to undertake 7 hours of cancer specific PD each year, ie 14 hours per renewal period, since renewals occur every 2 years.
3. Cancer specific PD must be about cancer or its treatments. This means surgery, radiotherapy, chemotherapy, hormone therapy and similar. PD relating to complementary therapies does not meet the criterion of 'cancer specific' and cannot be included in the 14 hour requirement.
4. Bereavement or palliative care training is NOT to be included in the 14 hours unless the palliative care training is about medical and not psychosocial issues.

5. Members may undertake up to 50% of the required 14 hours cancer specific PD as online training provided they can provide proof of attending/completing the online training. This means that at least 50% of the cancer specific PD must be in a face to face context.

November 2014

Review date November 2016